

CAMBODIA DONOR INFORMATION

COMPILED BY

DAC Secretariat
on behalf of

DISABILITY ACTION COUNCIL (DAC)

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Third Edition

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Foreword

This document compiled by the DAC Secretariat in order to provide organizations and individuals with an overview of potential funding sources. The majority of donors listed in this third edition are bilateral donors with offices in Phnom Penh and overseas. Their funding capacities range from small-scale interventions to substantial project funding. Most the donors are committed to assisting the most vulnerable groups. The priorities vary considerably and not all of them include disabled people explicitly in their program outlines. However, there was an initial interest from all the donors to give consideration to project proposals aiming at assisting disabled people of Cambodia.

As always, funds are limited and donors need to make choices when funding projects. As a general strategy, it is advisable to meet relevant donors with an outline of the project prior to developing full proposals.

We realize there are many donor organizations missing. We will aim at filling these gaps in further editions by providing more information on major non-governmental donor organizations.

In case you have any additions, comments or suggestions that you would like to share with us and other organizations in the rehab sector, please don't hesitate to contact us. This document will improve also with your assistance and input.

Phnom Penh – December 2002

AJWS Funding Guidelines/Information for Grant seekers

American Jewish World Services (AJWS) believes that small, community-based organizations in the developing world have the most expertise about the needs of their communities, and what kind of programming will meet those needs. We therefore support grassroots non-governmental organizations with small grants, ranging in size from \$15,000-\$30,000. Our grants are awarded for a 1-3 year period. In addition to our funding for grassroots development projects, AJWS also provides humanitarian assistance for emergency relief, and technical assistance through the Jewish Volunteer Corps.

AJWS funds projects in the following areas:

Health

Access, education and training are at the heart of AJWS' health programs. In remote rural areas local trainers educate women and girls about preventive and reproductive health, family planning and nutrition. AJWS project partners believe that healthcare is a human right. They promote behavioral change to help prevent the high rates of HIV transmission and to end deep-seated cultural practices such as Female Genital Cutting, community by community. **Note:** Two volunteer crops from AJWS are now working in Phnom Penh.

Education

Early Childhood Education, access to learning for girls, and literacy as an empowerment tool define AJWS educational programs. Education is the key to the healthy development of families, to employment opportunity and to the mobilization of communities struggling for their rights from Afghanistan to India.

Civil Society

AJWS believes civil society and democracy are strengthened when grassroots NGOs carry out development projects, challenge oppressive conditions and engage in human rights work. We support groups whose development work is complemented by advocacy for the most disadvantaged elements of their communities.

Women's Empowerment

Throughout the world, women and girls shoulder the heaviest burdens of poverty. During disasters women take on leadership roles ensuring the safety of their families and communities, and they are very often the founders and directors of groups organized to promote broader social change. Many AJWS projects are guided by the goal of empowering women and girls to claim the education, the health care and the opportunity that are rightfully theirs.

Agriculture

Increased food security, crop diversification and the protection of natural resources are the guiding principles of AJWS' agriculture projects. AJWS partners are training subsistence farmers on three continents in regionally appropriate and ecologically sound farming methods that produce diverse, nutritional foods, prevent deforestation, and provide income generation opportunities.

Micro-Credit

Micro-credit combined with intensive training in savings and credit practices and small business management are transforming the lives of women clients in AJWS projects from Peru to India. AJWS partners understand that when women are given access to credit, the profits of their businesses are directly reinvested in their families and the wider community.

AJWS will give priority to those projects run by and for:

- Women and children
- Threatened ethnic communities
- Marginalized communities organized to advocate for their needs on the local and national levels

How to apply for Grants (Will be available later)

Contact Person: Amy Schrager
Program Officer/IJCC Director
Phone: 212 273 1637
Fax: 212 736 3463
www.ajws.org

Mailing Address
45 West 36 Street, 10th Floor
New York, NY 10018

AIFO – Italian Follereau Association

AIFO is an NGO based in Italy. AIFO funds projects in the fields of leprosy, primary health care, rehabilitation of disabled persons and support for vulnerable children. AIFO can support Governments, NGOs, religious organizations, organizations of disabled person etc. in projects related to work with disabled persons. NGOs based in developed countries cannot be funded.

All requests must be in line with the UN Charter of Rights of Persons with Disability. AIFO supports activities relate to:

- ↪ Physical rehabilitation
- ↪ Formal and non-formal education of disabled persons
- ↪ Skills and vocational training
- ↪ Creation and strengthening of organizations of disabled people
- ↪ Theatre, sports and cultural activities for disabled people
- ↪ Promotion of networking among disabled persons and their families
- ↪ Training courses for people working with disabled people, for disabled people and their families
- ↪ Scholarships for project managers
- ↪ Production of suitable training materials including those in local languages

Generally, AIFO prefers initiatives, which are based in the community, are sustainable and promote strengthening of local resources in funding locally appropriate solutions for problems.

Requests take about 6 months to be approved. More details on project formats and funding can be received from the DAC Secretariat.

Interventions in the field of rehabilitation, which could possibly be supported by AIFO:

- See list above

For more information contact:

Project Office – AIFO

Vial Borselli 4-6
40135 Bologna (BO)
Italy

Tel ++39 51 43 34 02
Fax ++39 51 43 40 46
Email: aifo@iperbole.bologna.it

Last update: 28/02/2002

Australian Agency for International Development (AUSAID)

AusAID funds NGOs through its Small Activities Scheme (SAS). The NGO Small Activities Scheme has the aim to facilitate NGO activities, however it cannot cover all program expenses. Funding for one NGO may not exceed US\$50,000. Normally projects must be completed within one year. In some cases funding for up to three years may be approved.

The NGO SAS concentrates on the sectors of agriculture, education, health, and infrastructure. Applications for projects in the area of Women in Development are strongly encouraged. Types of projects, which could be supported, include:

- ↳ Basic education and training
- ↳ Primary health care – including health education
- ↳ Community infrastructure
- ↳ Rural development and agriculture
- ↳ Support for the development of disadvantaged groups

Applications need to follow the format provided by the AusAID. Approval of projects is made four times a year. The submission of a proposal does not imply that it will receive funding. Request forms are available at the DAC Secretariat or the Australian Embassy.

Interventions in the field of rehabilitation which could possible be supported by AusAID – SAS:

- ↳ Training in prevention of disability
- ↳ Other activities would need to be discussed with AusAID

The same contact address as Australian Embassy below

Australian Embassy – Direct Aid Program (DAP)

What is the Direct Aid Program?

The Department of Foreign Affairs and Trade in Canberra allocates limited funding annually to the Australian Embassy in Phnom Penh to fund a Direct Aid Program (DAP). This is separate from the government-to-government aid program administered by the Australian Agency for International Development (AusAID).

What activities are eligible for DAP Support?

DAP projects usually benefit vulnerable groups (notably people with disabilities, orphans or women). Projects should be self-contained, with finite time lines and they should be developmental in nature (that is, they should provide some form of skills training or improvements to community health or self-improvement). Activities in which the recipients themselves will make a significant contribution in terms of labour, materials or cash are particularly well received. A ceiling of **USD6000.00** is usually placed on individual projects. Proposals are considered at regular meetings of a Committee consisting of Embassy officers, and successful proposals receive a one-off grant only. Only one grant will be made per organisation at any given time.

What types of projects are *not* funded?

DAP funds are not normally available to fund:

- On-going, core or program costs
- Seminars/conferences held outside of Cambodia
- Administration cost for projects (ie. salaries, electricity, rent)
- Transportation costs (ie. cost of a motorbike or car)

Who can apply for DAP funds?

Any non-government organisation or institution legally registered in Cambodia is welcome to apply. Organisations applying for funding for the first time should provide proof of their recognition by the CCC or registration with the Cambodian authorities.

How do organisations apply for funding under DAP?

Comprehensive proposals should be submitted, following the attached guidelines. Proposals may be written in Khmer or English.

If funding is approved, how will the funds be paid?

Payment is normally made by cheque, once the organisation has signed a letter agreeing to meet the conditions of the grant.

Can funding be provided for English Language Training?

Proposals for funding English Language Training (ELT) under the DAP should adhere strictly to the following guidelines:

- The particular need for ELT and its benefits to the requesting organisations should be clearly set out;
- The cost of program should be sought from the Australian Centre for Education (ACE or another approved English language teaching facility) and included in the project proposal
- A maximum of 2 terms will be provided at any one time and a new proposal will have to be written for continuation of training;
- Officials of Cambodian Government Departments should apply to AusAID under English language for Ministry Officials (ELMO)

No student should enroll until written authorisation has been received by the school from the DAP committee. The DAP Committee will not be responsible for the fees of any students who are enrolled without written authorisation.

What are the conditions of the grant?

If funding is approved, the organisation must agree to submit a final report with clear verification of achievements, accounts and expenditure receipts. For projects of one year's duration, a mid-term progress report should be submitted after six months. Before funds are provided, recipients will be required to sign an undertaking to provide these reports. Australian Embassy staff during the course of the project may also make monitoring visits, by arrangement with the organisation.

Who can I contact for further information?

Mr. Tim Steen

E-mail: Tim.Steen@dfat.gov.au

And/ or: Mr. Leng Chan Leapho

DAP Administrators

The Australian Embassy

Phnom Penh

Phone: (023) 213 470

Fax: (023) 213 413

Last update: 19/07/2002

DFID Small Grants Scheme

The British Government provides aids to Developing Countries through a number of different channels, most notably through bi-lateral and multilateral channels as well as through International NGOs. The British Government's Department for International Development (DFID), formerly known as the Overseas Development Administration (ODA), is directly responsible for these conventional aids programs. As the complement to the British Government's bi-lateral and multilateral aid programs the British Embassy operates as additional aid scheme in Cambodia, DFID Small Grants Scheme.

The Scheme is run by the British Embassy in Phnom Penh and was established to offer assistance for small projects of development value. Project finance under the scheme must fall within the scope of the British Government's DFID mission statement. This stipulates that DFID's purpose is **“to improve the quality of life of people in poor countries by contributing to sustainable development and reducing poverty and suffering.”**

Thus the primary purpose for which finance is provided must always be developmental. [In this context 'developmental' means the project must, viewed objectively, meet the criteria of developmental soundness used by the DFID and other reputable donors.] Projects that are soundly designed and which address one or more of the DFID's priority objectives, outlined below, should meet this requirement. Therefore, in order to qualify for funding under DFID Small Grants Scheme a project must meet one of the DFID's priority objectives:

- Economic Reform
- Enhancing Productive Capacity
- Good Government
- Direct Poverty Reduction
- Human Development
 - Better Education
 - Health
 - Children by Choice
- Women in Development
- Environment

Through these objectives DFID aims to:

- Encourage sound development policies, efficient markets and good government
- Help people to achieve better education, health and to widen opportunities, particularly for women
- To enhance productive capacity and to conserve the environment
- To promote international policies for sustainable development and enhance the effectiveness of multilateral development institutions.

Projects eligible for funding under DFID Small Grants Scheme should have a clear development value and the contribution to development should be identifiable and, ideally quantifiable. There should be maximum local involvement (self-help activities under which the local community contributes, for example, labor, local materials, finance etc.) Projects with non-governmental organizations may receive funds from the Scheme and projects with religious organizations may be funded provided the purpose of the project is clearly developmental. As far as practical, support will be given in kind rather than in cash.

The maximum amount available for funding projects is **US\$25,000** per year, however, most projects financed through DFID Small Grant Scheme cost between **5 to 10 thousand US\$**, often phased over one year or less. Multi-year projects are occasionally accepted.

DFID actively discourages dependence on DFID funding and one of our main criteria for funding projects is sustainability. A satisfactory prospect of sustainability must be assured, **funding is therefore NOT available for salaries or rent alone, although we will consider funding salaries as part of a stand alone of a project. Project with military organizations or organizations involved in the defense industry will not be considered for funding.**

Recipients of DFID Small Grant Scheme are required to submit reports on the financial and physical progress of the project at quarterly intervals. On completion of the project recipients will be asked to provide a completion report including a full financial report, with evidence of spending if the contribution has been in cash rather than in kind. Short duration project- for example a one of seminar should provide a report on completion. Such report should include the dates of the projects initiation and completion, an assessment of it's developmental impact on the community, a statement of the projects beneficiaries, an assessment of the success and failure of its implementation, and reasons for any delays in completion.

Additional Information: DFID has another funding scheme call **Comment Program Budget** (CPB) with budget of US\$141,000 per year. The decision on the amount request will be decide by the DFID Officer. CPB has policy for extra amount request regards the first funding budget requested. DFID/CPB is focus on printing books, TV-spot production, poster, booklet, leaflet, additional building construction, and office supply.

DFID also provides scholarship to post graduate student to study in the UK for master degree base on the background and interest of what the person studied in Cambodia. The British Embassy selects 4 students yearly for this scholarship.

Interventions in the field of rehabilitation, which could possibly be supported by DFID:

- Any activity benefiting disabled people

Contact for more information:

Mss. Meas Sopheareak
Project coordinator
British Embassy
#29, Street 75, Phnom Penh

Tel 023 427 124 Ext. 2218
Fax 023 427 125
sopheareak.meas@fco.gov.uk
britemb@bigpond.com.kh

Last update: 20/06/2002

An Introduction to the Civil Society Challenge Fund

- 1.1 The Civil Society Challenge Fund (CSCF) was introduced in October 1999 to support projects being undertaken by Civil Society Organisations (CSOs) in the developing world and certain transitional countries in Eastern Europe and Central Asia. It has replaced the Joint Funding Scheme as the main central channel of DFID support for CSO programmes.
- 1.2 DFID's Civil Society Department (CSD), based in East Kilbride, Glasgow, manages the CSCF. If you have any questions about the Fund please contact the Assistant Programme Officer responsible for the geographical location of your proposed project:
 - East Africa, Latin America, Caribbean, Eastern Europe: 01355 84 3566
 - Southern, Western, Central and North Africa, Africa Greater Horn: 01355 84 3445
 - Asia, Pacific: 01355 84 3110
- 1.3 Programme Officers staff these three sections, each with a responsibility for a number of different countries in their geographical area. The officer who responds to your request for support will be the officer you should consider as your point of contact for all future correspondence on your project.

2. The Purpose and Scope of the Fund

- 2.1 Challenge funding is a successful innovation in public funded initiatives. In the UK it has both encouraged more imaginative proposals and boosted action at grassroots. The principle of challenge funding is genuine competition. The specific proposals of a group or organisation are assessed against clearly defined objectives.

What is the Civil Society Challenge Fund set to achieve?

- 2.2 Poor people in developing countries need help to find solutions to their immediate conditions of poverty. But offering such help goes hand in hand with working with them to recognise the underlying causes of their poverty. Groups and organisations in the UK can play a vital role in empowering poor people – not just to tackle their immediate poverty but also to confront the forces, which keep them in poverty.

This means working with poor people; not just doing things for them.

It means creating a flow of information to poor people on their rights as global citizens, on the forces, which perpetuate their poverty, and on changes, which can help them escape poverty. The CSCF is, therefore, looking to support those projects which offer poor and disadvantaged people the opportunity to become more actively involved in the decision/policy making process at a local, regional or national level.

- 2.3 The CSCF – like all other aspects of DFID's work – must contribute toward reaching the International Development Targets (IDTs), notably a halving of the proportion of those living in extreme poverty by 2015. As a result, any proposals submitted for support must also show evidence of how they are contributing towards the IDTs.
- 12.4 In the long term, the CSCF aims to increase the proportion of people in developing countries able to understand and demand their rights – civil, political, economic and social – and to improve their economic and social well-being.

- 2.5 The performance of the CSCF will be reviewed annually. In 2005 a major review is planned which will assess its progress in meeting its objectives. CSD staff will undertake overseas review visits, including visits to a sample of initiatives in the countries concerned.

3. Eligibility Criteria

Who can apply?

- 3.1 The CSCF is open to any UK-based non-profitmaking organisation or network, which shares DFID's overall objective of the eradication of poverty. Applicants do not have to be organisations whose primary purpose is overseas development.
- 3.2 To be eligible to apply for funding, you must demonstrate that your group:
- Has established links with a civil society group (or groups) overseas. This link must be more than just a channel for transferring DFID or other UK funds. It must demonstrably add value, in terms of the activity to be funded;
 - Shares DFID's core values of mutual respect, equity and justice, openness and transparency;
 - Has the capability to properly account for the total project costs, including all DFID funds received.

What kind of initiatives can be funded?

- 3.3 DFID's approach to poverty eradication and development places a high priority on the rights of poor people, including their right to information.
- 3.4 We are looking to support those initiatives which can deliver direct benefits to poor communities, but must place emphasis on providing strategies to give poor communities a voice and enable them to play an active part in policy making at a local, regional or national level.
- 3.5 Within this broad framework, the CSCF will support activities which:
- Will provide poor and socially excluded people with the necessary opportunities to enable them to have more influence over policy/decision makers at a local, regional or national level;
 - Will build sustainable know-how and capacity.

Activities or projects the Challenge Fund cannot help?

- 3.6 The CSCF will not support projects, which can be classified as follows
- Disaster or humanitarian relief initiatives which respond to natural and human disasters and other crises;
 - Projects which are heavily weighted in favour of service delivery activities;
 - Initiatives which fall within the criteria of other funding programmes operated by DFID;
 - Welfare activities;
 - Initiatives which consist primarily of capital expenditure; e.g. land, buildings, equipment and vehicles;
 - Educational scholarships;
 - Initiatives which are primarily focused on research;
 - Initiatives which discriminate between individuals or groups of people because of their race, sex, sexual orientation, disability, religious beliefs – or lack of religious beliefs;
 - Initiatives which include proselytising or evangelising;
 - Initiatives which focus on development awareness activities in the UK;
 - Initiatives which involve sponsorship of individuals or families;

- Initiatives, which are simply a continuation of previously supported CSCF, projects.

What do we look for in a good project?

- 3.7 For any initiative to be considered a strong contender for CSCF support it should:
- Be based on an established link between your organisation and the overseas civil society organization/group implementing the programme of work;
 - Show significant and constructive input from both the overseas and the UK partner, which add value to the concept as well as to the planning and proposed execution of the project;
 - Illustrate that the UK partner is providing more than just a channel for the transfer of funds;
 - Have clear, achievable objectives, which contribute towards the international development targets, and an explanation as to how achievement will be assessed;
 - provide evidence which shows how project activities will strengthen civil society links and alliances;
 - show how it will improve understanding of effective rights based work and capacity building;
 - Focus on learning as an integral part of the proposed activities and show that lessons learned will be effectively disseminated. A key aspect of the CSCF is the sharing of experience, which will contribute to better development practice in future;
 - Not conflict with DFID's agreed strategies for individual countries, where these exist;
 - Comply with DFID's Technical Strategy Papers;
 - Show that you have considered the particular needs of women and the disabled in the activities or issues you will address. These needs must be reflected in the design and implementation of the initiative;
 - Show that the initiative contains elements of innovation. The theme of innovation will be interpreted broadly, including experimentation, evaluation and refinement of strategies, as well as the dissemination and uptake of new methods;
 - Demonstrate how it could be adapted in similar situations by other development partners, preferably local, but also including DFID country programmes. (However, we will not be funding initiatives, which apply tried and tested approaches to defined communities in a different setting).
- 3.8 Proposals will inevitably be stronger in some of the areas set out above than others. We will take all these factors into account when we appraise proposals and judge their overall quality.

Project Management

- 3.9 DFID uses the Logical Framework (Log Frame) approach to project management. If you are asking for DFID to contribute £100,000 or more towards your project then you must submit a full Log Frame when submitting the proposal (see Annex D for fuller details).
- 3.10 Every proposal must include a hierarchy of objectives distinguishing at least the overall development objective, in line with the CSCF's objectives, and the specific achievements expected from the initiative itself.
- 3.11 Proposals should also include your 'indicators of achievement' – an explanation of how you will know that you are meeting your objectives.

Where does the CSCF operate?

- 3.12 Proposals may be accepted for activities in any developing country in Africa, Asia, Latin America, the Caribbean, the Pacific, and in a number of countries of Eastern Europe and the former Soviet Union. Proposals can also be considered for work in groups of countries or cross-regional work. The list of eligible countries does change periodically therefore it is advisable to contact the relevant Assistant Programme Officer (as detailed on page 3) to confirm eligibility before submitting a Concept Note.

How much funding can DFID provide?

- 3.13 The CSCF can provide up to 50% of total costs, with the balance coming from any non-UK government sources, up to a maximum of £250,000. Funding would be released on the basis of up to 50% support for each quarter's expenditure.
- 3.14 Contributions in kind cannot be considered as part of the applicant's matched funding. Matching funds do not have to be raised in the UK. But a statement certified by an auditor or accountant to confirm that matching funds have been received must back any funds raised by the overseas partner.
- 3.15 Applicants must confirm their ability to meet their share of the cost – and any other obligations related to the application – before DFID funds can be released. Evidence of matching funds may be required in some cases. Successful applicants will have 6 months from notification of acceptance of their proposal to confirm (or in some cases provide evidence) that matched funding is in place. If this cannot be done, the offer of support will be withdrawn.

How long can DFID provide funding?

- 3.16 We will not provide funding for the same activities for longer than five years (60 months) nor will we provide funding for follow-on phases of CSCF projects. We recognise that strengthening the voice of poor people and building sustainable capacity is a complex, long-term undertaking but the CSCF is intended to kick-start new activities. Helping local partners to deal directly with, for example, local and national governments, in-country donors, etc. as their capacity develops, will be part of a proposal's capacity building strategy.

Ms. Khieu Chakrya

DFID coordinator

chakrya.khieu@fco.gov.uk

Tel 023 427 124 Ext. 2218

Fax 023 427 125

British Embassy

#29, Street 75, Phnom Penh

Last update: 19/07/2002

Canadian International Development Agency (CIDA)
Canadian Cooperation Office Cambodia

CIVIL SOCIETY GOVERNANCE FUND

The Civil Society Governance Initiatives Fund will provide funding support for activities initiated by Cambodian NGOs and civil society organizations aimed at addressing specific issues related to human rights, democratic development and the rule of law at both the national and local levels. The Fund targets key areas such as:

- Strengthening capacities for policy dialogue in the social and political sectors
- Promotion of policy and legislative changes that address human rights, democratic development and the rule of law
- Seminars, workshops and round-tables aimed at improving national dialogue on human rights, democratic development and the rule of law
- Training and production of resource materials to increase public awareness

Eligibility Criteria

1. Target Organizations:

The target organizations of the Fund are Cambodian civil society organizations (non-government organizations, academic institutions, associations, media, etc.) that promote democratic development, human rights and rule of law.

2. Minimum Requirements:

Applying organizations must meet the minimum requirements including:

- i) Registered with the Royal Government of Cambodia;
- ii) Active in the community or communities they serve;
- iii) Have a proven track record, public credibility and sound financial standing;
- iii) Have the ability to influence public opinion, and have the capacity to work with, link with or influence other organizations involved in democratic development, human rights and rule of law;
- iv) Have capacity to undertake the initiative being proposed.

3. Project Design:

- i) Projects must provide baseline data, clear results, indicators and monitoring plans.
- ii) Funding for participation in conferences could be provided under exceptional circumstances only, and should be justified in terms of development impact.

4. Sustainability:

Priority will be given to proposals that are sustainable.

5. Project Budget:

- i) Budgetary support is provided for direct project costs and up to 10 % of project costs for over-head and administration expenses.
- ii) Budgetary support is provided with no liability or indication of further financial support by the Civil Society Fund above the funds approved.
- iii) The budgets for individual projects will not normally exceed US\$ 32,000 (Cdn \$50,000). On an exceptional basis, projects up to US\$ 64,000 (Cdn \$100,000) may be considered.

6. Project Duration:

Normally, projects will be supported on a one-time basis. Where appropriate, multi-year initiatives, or multi-phase projects may be considered.

7. Eligibility for more than one Project:

Civil society partners who demonstrate high quality work and a proven need may be considered for more than one project.

8. Exclusions:

The Civil Society Fund does **not** support:

- i) Core funding
- ii) International organizations with offices in Cambodia
- iii) Proposals to finance the completion of studies which could lead to further funding from the Civil Society Fund
- iv) Proposals for individual fellowships to study abroad
- v) Funding for nuclear technologies and facilities, military assistance, luxury goods unrelated to development projects, or projects intended to provide direct fiscal support to the Royal Government of Cambodia

HEALTH AND NUTRITION INITIATIVES FUND

The Health and Nutrition Initiatives fund (H&NIF) was created in August 2000 through a Memorandum of Understanding signed by the Cambodian and Canadian Governments. Their joint intention was to support the health sector in Cambodia through a counterpart fund. The Funds are derived from the sale of a Canadian food commodity worth Cdn\$4 million or approximately US\$2.5 million. This amount represents the total budget of the Fund, which will be allocated over a 3-5 year period. The main purpose of the Fund is to improve the health and nutrition status of Cambodians. The Fund will be managed with the assistance of counterpart committees composed of representatives from the Cambodian government and the Canadian International Development Agency (CIDA).

Objectives of the Fund:

- Decreasing malnutrition and eliminating micro-nutrient deficiencies.
- Helping control important and emerging pandemics (tuberculosis, malaria and HIV/AIDS)
- Improving children's health.
- Strengthening of community and family health, including women's reproductive health.

Eligibility criteria:

- International or national NGOs registered in Cambodia with technical capacities in the fields of health and nutrition.
- Organizations engaged in the conduct of activities complementary and consistent with policies, programs and the orientations of the Ministry of Health.
- Projects should be of one to two years in duration.
- Funding proposals to a maximum of US \$200,000.00 will be considered, but priority will be placed on small projects, in the range of US \$25,000.00 to US\$50,000.00.

Examples of priority projects/ activities:

- Maternal and child health interventions (immunization, reproductive health...etc)
- Breastfeeding and complementary food
- Family food security with a focus on strengthening of family and community health standards.
- Communicable disease control and prevention (Malaria, TB and HIV/AIDS).

CANADA FUND FOR LOCAL INITIATIVES

(Application forms can be obtained from the CCO and must be completed upon submitting a proposal to the Fund).

Amount: CAN\$400,000 (approx. US\$250,000) per fiscal year (April to March)

OBJECTIVES AND PRIORITIES FOR CAMBODIA

The primary objective of the Canada Fund is to finance relatively small, locally initiated projects that will have significant positive impact on the beneficiaries. Canada Fund can support projects all over Cambodia. Community-based projects and those in disadvantaged areas not receiving extensive development funding will be given priority.

Priority Sectors:

Projects addressing **Basic Human Needs** will be given first priority, though Canada Fund can consider other social development sectors. Basic Human Needs includes:

- Health (MCH, HIV/AIDS, Nutrition, etc)
- Food security / agriculture projects
- Education (literacy, primary education, non-formal education)
- Income generation (vocational training)
- Clean water (water filtration, wells)

Projects should also address one or more the following broad aims:

- Poverty reduction
- Sustainable development
- Gender Equality
- Environment
- Capacity Building

Canada Fund would like to focus on the following target groups:

- Children, women, the disabled, IDPs, the landless poor, and other disadvantaged groups.

APPLICATION GUIDELINES

Canada Fund can only give grants to local non-governmental organisations (NGOs) registered with the Ministry of Interior. Priority will be given to local NGOs that have an active Board of Directors and are able to demonstrate strong financial management through audited accounting statements. Priority will also be given to Cambodian organisations and organisations with some link to Canada, which do not receive other CIDA Bilateral or Partnership Branch funding. Canada Fund will also give priority to small projects (US\$5,000 - US\$25,000) reflecting the above objectives, although consideration may be given to proposals up to US\$30,000. Non-Cambodian NGOs will be considered only if they are working in partnership with a local NGO and/or government agency, and can show that the project will improve the capacity of the local organisation to carry out future projects. Canada Fund will co-fund projects with other donor agencies.

It is strongly suggested that any proposal be discussed with the Coordinator during its formulation stage. Proposals must include the information outlined in the application form. Potential projects are reviewed by a committee, which meets monthly. All potential projects will be screened for compliance with the Canadian Environmental Assessment Act, and proponents will be notified if a full assessment is required. Projects must be reviewed by the Head of Aid and approved by the Head of Mission.

Canada Fund normally supports projects that can be completed within one or two years. The following **CAN NOT** be financed by Canada Fund:

- Research
- Recurrent costs such as salaries, rent or administration costs
- Organisation start-up cost
- Travel outside Cambodia

- Attending conferences and workshops outside Cambodia
- Fees and expenses for non-Cambodian Trainers/Consultants
- Straight percentage of a programs' overall costs
- Purchasing or donation of large pieces of equipment, vehicles etc.

Application and guideline are available at the CIDA/Canada Fund officer or at the DAC Sec.

For more information contact:

Mr. Aziz Faruque Sarkar
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Last up date: 19 June 2002

CAMBODIA MINE ACTION FUNDING ROUND: 2003-2005

1 Introduction

The Australian Government pledged \$A100 million for global mine action programs over a 10 year period beginning January 1996 and ending December 2005. Over the 6 years to June 2002, approximately \$A33 million will have been spent by Australia on mine action in Cambodia. This includes approximately \$A18 million in core assistance to the Cambodian Mine Action Centre (CMAC), the indigenous demining organization, and the balance (non-core assistance) disbursed mainly through NGO projects.

A review of non-core assistance was carried out in April 2002 to determine the effectiveness of past mine action activities and to formulate recommendations for non-core mine action in Cambodia over the remainder of the pledge period. The review recommended that *Australia's non-core mine action program in Cambodia continue to focus on mine clearance, mine awareness, victim assistance and integrated mine action programs linked to community development.*

2 Standards and Guidelines

Australia recognises that the success of mine action programs requires the achievement of sustainable improvements in the living conditions of mine victims and their communities. In this regard, proposals should be cognisant of the standards and guidelines detailed in the *United Nations International Standards for Humanitarian Mine Clearance Operations, the International Guidelines for Landmine and Unexploded Ordnance Awareness Education* and the guidelines outlined in the International Campaign to Ban Landmines' *Bad - Honnef Framework*. Central to the *Framework* is recognition of the importance of mine victims and mine-affected communities in the planning and implementation of programs seeking to assist them.

In addition, the NGO and its implementing partners must comply with instructions and standards issued by the Cambodian Mine Action and Victim Assistance Authority (CMAA), provided they match or exceed those set out in the other guidelines and standards listed above. Implementing partners must comply with CMAA's instruction on "Reporting of Demining Incidents".

The NGO and implementing partners are encouraged to consider how quality assurance for mine clearance can be provided.

Where applicable the NGO and its implementing partners will also adhere to the principles of the Steering Committee for Humanitarian Response/ International Red Cross and Red Crescent Movement *Code Of Conduct*.

3 Timeframe: The Cambodia Mine Action Funding Round is planned to operate for the period 1 April 2003 – 31 December 2005.

4 Description of Types of Assistance

A Mine Clearance: Humanitarian mine clearance aims to remove all mines in areas where civilians are living or are planning to settle. The mines should be cleared, at a minimum, in accordance with the *United Nations International Standards for Humanitarian Mine Clearance Operations*. Mine clearance operations include minefield location, surveying, mapping, marking, detection, clearance, disposal/demolition of landmines and quality assurance.

B Mine Awareness: Mine awareness programs should aim to reduce the risk of death and injury caused by mines. The programs will use communication and education strategies to raise consciousness levels and increase community

knowledge of the threat of mines. They will encourage individuals to modify their behaviour to mitigate the effects of mines on the community and reduce the number of civilian accidents.

C **Victim Assistance:** Victim assistance activities should focus on the physical, psychological and/or socio-economic rehabilitation and reintegration of mine victims.

D **Integrated Mine Action Programs:** Integrated programs will include all aspects of mine clearance and include other development activities, which will use the land cleared by the project to improve the social and economic impact on the communities affected by the mines. This can include land use planning, the provision of basic infrastructure (eg. access roads and bridges), basic health care (including water supply and sanitation), basic education (including short term adult and/or vocational education), and agricultural rehabilitation. Mine action activities must comprise at least 50% of the integrated program.

5 Development Approach

5.1 Preference will be given to proposals from Australian agencies that have a proven track record of activity in the sector in Cambodia, and are working in partnership with an effective and accountable in-country implementing partner.

5.2 To be eligible for funding, activities must:

- ◆ Demonstrate how proposed mine clearance will directly benefit affected communities;
- ◆ Clearly take into account issues of sustainability, including strengthening counterpart organisations and individuals so as to enable them to sustain activities after Australian assistance has ceased;
- ◆ Where possible, work with existing community development mechanisms and local government structures, and expand or replicate existing successful projects;
- ◆ Be acceptable to the national or local authorities of Cambodia and be consistent with the country's development policies;
- ◆ Encourage and facilitate community self-help and self-reliance through local participation in defining goals, formulating development strategies, contributing to costs (including contributions in kind), and in the implementation and management of such activities;
- ◆ Ensure that the specific social and economic needs of both men and women are addressed and that opportunities for women to participate as decision makers in determining objectives and types of activities are increased;
- ◆ Provide good value for money;
- ◆ Use successful conventional or innovative approaches to problem solving which have potential for wider application in other communities;
- ◆ Benefit groups selected on the basis of need - not on religious, sectarian or political bases;
- ◆ Support sound environmental and ecological practices; and
- ◆ Encourage good governance and respect for human rights.

5.3 Support will not be provided for activities which:

- ◆ Subsidise evangelism or missionary outreach, or similar activities by political organisations;
- ◆ Involve welfare activities (welfare is defined as care and maintenance, other than in refugee and emergency situations, which aims to maintain people in a particular condition on a longer-term basis. Substantial and broad impact on social and economic conditions in the community is not normally expected from welfare programs. Welfare is typically provided on an individual or family basis including home-based and institutional care programs, such as those provided by orphanages, homes for the elderly, hospices, support to the disabled, and the provision of food for destitute people);

- ◆ Are for emergency relief activities;
- ◆ Are for development education;
- ◆ Are for recurrent costs - unless there is a convincing plan to ensure the recipients will be able to take over those recurrent costs within the life of the activity;
- ◆ Are currently funded under other Australian Government programs - NGOs seeking AusAID funds must declare all other proposals or sources of Australian Government funding which may impact on the activity;
- ◆ Involve retrospective funding;
- ◆ Are focused primarily on the provision of equipment, freight or buildings unless:
 - The equipment, freight or buildings to be supplied are clearly part of a broader development program;
 - The equipment, freight or buildings to be supplied are appropriate to the environment in which they are to be placed;
 - The recipients have the capacity to maintain the equipment or buildings concerned and to meet recurrent costs;
 - The NGO has established that effective quality control measures have been used in the selection of goods for freighting overseas; and
 - Adequate planning has gone into the goods' use and distribution so as to establish their part in the overall value of the activity.

5.4 Activities require a strategy to promote the Australian Identity of the activity in an appropriate manner.

6 Eligibility of NGOs

Funding is restricted to Australian NGOs with AusAID accreditation.

7 Commercial Mine Clearance Organisations

Australian commercial mine clearance organisations will be considered for funding if they are subcontracted by an Australian NGO and provided they operate in accordance with the licensing and/or accreditation requirements of the CMAA.

8 Funding

8.1 \$6 million has been earmarked for the Cambodia Mine Action Funding Round for the period April 2003 – December 2005 (approximately \$2 million per annum).

8.2 Activities must be for a minimum period of 2 years and up to 2 years 9 months in duration with a total budget of between \$1–2 million. Expenditure, as far as practicable, should be spread evenly over the activity duration.

8.3 Approval for funding can only be given in principle, and is always subject to budget allocations in future years. Future funding is also contingent on acceptable activity performance in the previous year.

8.4 Activity extensions will **not** be funded. Funding for further phases of activities can be sought in competition with new activities.

8.5 New phases of existing projects cannot commence before completion of the preceding phase.

8.6 Activities will normally be funded in annual tranches.

8.7 Funding is provided for delivery of development activities within the agreed funding period.

9 Applications

9.1 Applications are to use the AusAID NGO Project Proposal format, relevant attachments and the standard Budget Format. Proposals should not exceed 12 pages.

- 9.2 The DAC Code Checklist and Marker Code Checklists (ie. Environment, Gender and Development, and Other Markers) need to be completed for all proposals. Please use the relevant AusAID guidelines which can be found on the AusAID website (www.ausaid.gov.au).

10 Information to be included in Proposal

A Mine Clearance, including mine surveying, mapping and marking

- ◆ Details of duration, location and scope of project
- ◆ Anticipated results of clearing the mines, including number and description of beneficiaries
- ◆ Details of government and community consultation/involvement/agreement in selection of sites to be cleared
- ◆ Details of social and economic impact of minefields on the local community (if available)
- ◆ Map of proposed clearance site(s)
- ◆ Details of land use of minefield (i.e. school, road, water source, etc)
- ◆ Details from Level 1 survey, including size and density of the minefields
- ◆ Type of mine clearance techniques to be used (i.e. manual clearance, dogs, mechanical)
- ◆ Details of quality assurance plans and procedures for mine clearance
- ◆ Details of roles of NGO, partner organisations, subcontractors and local community.

B Mine Awareness

- ◆ Details of duration, location and scope of project
- ◆ Details of the mine problem and how it affects the community
- ◆ Status of (or description of proposed) consultation and involvement with community groups
- ◆ Details of partner organisations involved in mine awareness program
- ◆ Details of appropriate, well-targeted programs of public information and risk reduction education.
- ◆ Details of quality assurance for mine clearance, and evaluation methodology

C Victim Assistance

- ◆ Details of duration, location and scope of project
- ◆ Details of estimated number of mine victims (current and future)
- ◆ Details of the mine problem and how it affects the community
- ◆ Status of (or description of proposed) consultation and involvement with community groups
- ◆ Details of partner organisations involved in victim assistance program
- ◆ Details of appropriate, well-targeted programs of public information to alert mine victims to programs of assistance.
- ◆ Details of how the project will strive to ensure that mine victims will be returned to civil society as a productive and appreciated member of society
- ◆ Details of evaluation methodology

D Integrated Mine Action Programs

Integrated mine action programs should address all criteria listed under mine clearance and mine awareness and/or victim assistance.

11 Selection Procedures

- 11.1 A panel made up of officers mainly from relevant areas within AusAID (HES, CPS and CLTB for example) will assess each proposal according to the 4 selection criteria found in NGOPI (ie quality of design, benefits realised, value for money etc).
- 11.2 Proposals must receive a score of 3 or above for each criterion in order to be considered eligible for funding.

11.3 The Panel will provide the Cambodia Country Program Manager with a list of activities suitable for funding. Modifications may be suggested to proposals and reduced funding may be offered. The Program Manager will then recommend activities to the Delegate for approval.

11.4 Applicants should bear in mind clause 8.2 regarding proposal duration and annual funding amounts.

12 Activity Management Requirements

12.1 Organisations undertaking activities funded through the Cambodia Mine Action Funding Round will enter into Exchanges of Letters for the activity under their Umbrella Contracts. Any particular implementation, accountability, funding, reporting and evaluation requirements will be determined and recorded in the Exchange of Letters. **The NGO must advise AusAID in advance of any significant proposed changes to an activity or budget (ie. a change of 10% in the main budget lines) and seek AusAID agreement to such changes.**

12.2 AusAID may from time to time monitor, review and/or evaluate activities funded under the Cambodia Mine Action Funding Round as a basis for assessing this NGO Scheme. This would be undertaken in consultation with relevant organisations.

12.3 The Australian NGO will be responsible for field monitoring of activities. Field monitoring will not normally be undertaken by AusAID, but may occur at AusAID's discretion.

13 Reporting Requirements

13.1 The *AusAID NGO Project Final Report* is required on completion of each activity. The format includes a financial report signed by an authorised representative of the agency acquitting expenditure by line item against the acquittal lines shown in bold in the approved budget in the Activity Proposal.

13.2 An *AusAID NGO Project Interim Report* is required every 12 months after activity commencement. The dates when reports are required will be specified in the Exchange of Letters.

14 Administration/Contact Address:

The Cambodia Mine Action Funding Round is administered by the Cambodia Desk within the Cambodia, Laos, Thailand and Burma Section of AusAID. Any queries on the Cambodia Mine Action Funding Round should be directed to Helen Windle by phone (02) 6206 4684 or Doug Melvin (02) 6206 4799, fax (02) 6206-4983, e-mail helen_windle@ausaid.gov.au or doug_melvin@ausaid.gov.au, or by writing to the Cambodia Country Program Manager - Cambodia, Laos, Thailand and Burma Section , AusAID, GPO Box 887, CANBERRA, ACT 2601.

Last update: 03/01/03

CIDA/International Youth Internship Program

Dear Partners:

This again is the time of the year to plan for our partnership in the CIDA funded International Youth Internship Program.

For our old partners, we would like to extend our sincere appreciation to your past years' contribution and look forward to your continue support to the Project. For the upcoming year, FIT would like to partner with your organization to submit a proposal to CIDA for a Multi-Year funding International Youth Internship Program Proposal for the years of 2003-2005. This Multi-Year funding provides qualifying organizations with an opportunity to obtain internships for two consecutive fiscal years.

The funding structure is conducive to better sustainability for our partners' projects by allowing for internships that can build upon each other in a systematic and strategic way. If we know that there will be two interns consecutively for a particular project, we are in a better position to design an overall Workplan wherein the second intern builds upon the previous intern's experiences.

Please kindly refer to the information abstracted from CIDA's document or visit CIDA's web-site for details (www.acdi-cida.gc.ca/youth).

In the meantime, it would be very much appreciated if you can provide us with the following information before December 31st. As soon as CIDA reviews our proposal and grants us a conditional approval early next year, we will then proceed to work with you on a more detailed project plan, job description, criteria and requirement for selecting candidates etc.

FOR OVERSEAS PARTNERS:

Year 1 2003-4	Duration (minimum 3 months, maximum 6 months)	Sector / name of Project	Year 2 2004-5	Duration (Minimum 3 months, maximum 6 months)	Sector or Existing Project (Can be new project or a continual of 2003- 4 intern's job activity)
Intern 1	6 months	Women's Human Rights	Intern 4	6 months	Women's Human Rights
Intern 2			Intern 5		
Intern 3			Intern 6		
Total			Total		

It is highly recommended that the internships for 2004-2005 take place in the same location and host organization as those of 2003-2004 in order to maximize the potential for sustainability of results.

Note that internships that involve creating projects or launching initiatives will not be approved because of the number of uncertainties involved.

Introduction

What is the International Youth Internship Program?

CIDA's International Youth Internship Program is an employment program for young Canadian professionals that offer post-secondary graduates the opportunity to gain valuable international development work experience. It is situated in the international internship stream of the federal government's Youth Employment Strategy (YES). While CIDA's Youth Action Division manages the program, the funding is provided through YES by Human Resources Development Canada (HRDC).

Since the inception of the IYIP in 1997, approximately 2700 young professionals have participated as CIDA interns sponsored by more than 190 partner organizations.

Current Context

In February of 2002, the Government of Canada announced its Innovation Strategy and released the paper "Knowledge Matters" and "Achieving Excellence, Investing in People, Knowledge and Opportunity". In light of this paper, the Government of Canada has reviewed what has been achieved by the Youth Employment Strategy to date in an effort to assess if the YES and its programs are still responding to the needs of the labour market. Based on the results of this assessment and input from former and current sponsor organizations, CIDA has introduced some improvements and changes to the delivery of the IYIP. It is expected that these changes will allow us to better meet the employment needs of young Canadians as well as to continue to respond to the needs of Canadian organizations and their partners in developing countries.

Who can participate as the international interns?

Young professionals who are: between 19 and 30 years of age; Canadian citizens or permanent residents eligible to work in Canada; college or university graduates, not enrolled in an educational program; are unemployed or underemployed (working in a job that is not directly linked to their academic training); who have not previously had a paid career-related work experience overseas; have never participated in a program of the Government of Canada's Youth Employment Strategy (YES).

Criteria

Youth Action uses the following selection criteria in making our decisions:

- Compliance with all of the requirements outlined in the "2003-2005 Proposal Guide for Multi-Year Funding";
- Successful employment rate of former interns;
- Security of interns in the host country;
- Organization's capacity to manage internships;
- Existence of a sound implementation plan;
- Duration and timeline of internships;
- Contribution of organization to the project;
- Relevance to sustainable development, CIDA priorities, and cross-cutting themes (gender equality and environment);
- Organization's experience in managing development projects or related programs in the field;
- Responsiveness to labour market needs;
- Support for interns;
- Organization's financial viability and;
- Real value of intern allowance.

Special Consideration: HIV/AIDS: CIDA's Youth Action continues to encourage the submission of proposals that respond to the full spectrum of CIDA's development priorities and sectors. Nevertheless, again this year Youth Action will highlight HIV/AIDS as a focal point.

Why HIV/AIDS? Because it is not only one of the CIDA's four Social Development Priorities (visit CIDA website for details at <http://www.acdi-cida.gc.ca>), but it is also a point of common and subjective concern for youth in Canada, in developing countries, and countries in transition. Young people are not only the most at risk of contracting HIV, but are also some of the most appropriate people to prevent the spread of HIV among themselves and their peers. We believe that the IYIP is in a strong position to link young people around this shared priority in a North-South context.

Eligible Sectors: A wide variety of professional sectors can be considered for internships, as long as they are within CIDA's mandate and offered to Canadian youth who can be expected to benefit from an international internship in making the transition from school/ unemployment to employment. *CIDA, however will **not** fund internships in the following sectors:*

- Information and Communication Technology (ICT) sector (including GIS)
- Language training (i.e. teaching English or French as a second language)
- Nursing (if the internship is aimed at Canadian nurses or doctors)
- Accounting (as experience has shown major difficulties in recruiting candidates)
- Academic research

For more Information on CIDA's program:

Contact Person: [Artan Spahiu](#)

Visit: CIDA's IYIP website: <http://www.acdi-cida.gc.ca/youth>

Last update: 28/01/03

European Commission (EC)

The European Commission has two distinct funding mechanisms. One is for NGOs and other bodies representing civil society in the fields of development co-operation and humanitarian aid. The other extends to agreements between the European Commission and Governments. In the second case, projects are mostly being implemented by consultancy companies.

The funding for NGOs (usually referred to as DG 8) is nearly exclusively given to organizations registered in the European Union or national NGOs. In some cases funds can be channeled through a European NGO to a non-European organization. Most of the time the EC requires co-funding from the requesting organization.

Prior to developing project proposals, contacts should be made with the Technical Co-ordination Office of the EC in Phnom Penh.

Projects between the EC and Governments (referred to as DG 1) demand a request of the recipient Government to the Permanent Mission of the EC. In the case of Cambodia, the Mission is based in Bangkok, but they visit Phnom Penh regularly. In the case that MOSALVY has draft project proposals, they could request to meet with the EC for discussions.

Interventions in the field of rehabilitation, which could possibly be supported by the EC (DG 8):

↳ Potentially all development activities of NGOs in the field of disability

Intervention in the field of rehabilitation, which could possibly be supported by the EC (DG 1):

- ↳ Institutional development
- ↳ Human Resources Development
- ↳ Pilot projects

Contact for more information:

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Last update: 12/07/2002

Embassy Federal Republic of Germany

General Information of the Micro Scale Projects

The program for the promotion of Micro Scale Projects is an additional program for carrying out technical cooperation. All projects are handled through the respective German Embassy in developing countries. Main purpose of this program is to accomplish fast and effective help for grass-root projects directed on poverty relief or promotion of democratization and Human Rights.

Furthermore, all measures are single cases; this means, no obligations for Embassy in the future and no extensions or any other changes of the approved project are allowed.

Conditions and Requirement for Funding Projects:

1. A community, association, co-operative or other, but not an individual person can make the request. Funding of NGO work in the framework of Micro Scale Projects is not possible.
2. The requesting local association stakes out its own substantial contribution (i. e. transport, training, labor, financial resources, food fees etc.) for the realization of the project. The local responsible representative/counterpart has to be named.
3. The project should be realized within the running fiscal year, in preference from January on before September 30. **The sustainability of the measure, however, should exceed at least 2 years.**
4. No request has been made for the same project at another German institution.
5. The request shall contain the following details:
 - Detailed description of the project
 - Detailed quotation with indication of the own contribution
 - Estimated financial and time schedule for the implementation and completion
 - A declaration according to paragraph 4 above
6. As there are no application forms necessary from the applicant's side, please state your request in a kind of report, stating the preliminaries, the aims of the project, your contribution, its sustainability and the follow up from your part.
7. Labor costs, salaries, or royalties/per-diems, training allowances, and fees as well as travel expense are excluded from funding.
8. Contribution to budgets or projects with other sponsors already involved **cannot** be granted.
9. Projects can be funded up to an amount not exceeding 7500EURO or currently about US\$7000.
10. The funds available for the promotion of minor development projects are limited. Therefore, a request for the current year should be made always as soon as possible even from November/December of the precious year. The realization, however, should take place in the period of time mentioned above.
11. Funds are available immediately after the project has been approved, generally from February/March on. However, payment can be made only against presentation of original bills or receipts. The bills shall be in correspondence with the pre-estimate of costs and the amount should be in US-dollars.

Interventions in the field of rehabilitation, which could possibly be supported by Embassy (directly or indirectly):

- ↳ Any grass roots project directed at poverty relief

Mr. Robert Strnadi

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Last update: 21/06/2002

Japanese Embassy

The Japanese Embassy supports international and national not-for-profit organizations through the Grant Assistance for Grass Roots Projects (GGP or KUSANONE).

The GGP can cover a wide variety of sectors, ranging from agricultural to social welfare, including disabled people. However, in the past most projects funded were in the fields of health and education, mainly to build schools, hospitals, and providing equipment to these structures.

Running cost of operations cannot be financed under this scheme. In addition, requests, which include a contribution from the requesting agency are given priority. The limit amount for each project is US\$95,000, however consideration can be given to a project in which the budget is US\$95,000 – 190,000. For projects concerning landmines (including aid for the victims) the maximum limit is US\$950,000. Funds for projects such as research and international meetings may be applied.

The GGP aims primarily at providing funds for construction purposes and equipping facilities, which fall under the priority areas of the scheme. All equipment and materials used under a GGP grant need to be purchased in-country.

Guidelines for the submission of proposals are available at the DAC Secretariat or the Japanese Embassy.

Interventions in the field of rehabilitation, which could possibly be supported by Embassy (directly or indirectly):

- ↳ Construction of buildings / structures related to rehabilitation
- ↳ Equipment for vocational training, workshops etc

Ms. Sayoko KAWABATA Embassy of Japan Tel 023 217 161
Researcher for the #75, Norodom Blvd., Fax 023 216 162
KUSANONE Grant Assistant Phnom Penh
kawabata@eojc@bigpond.com.kh

Last update: 28/07/2002

Japan International Cooperation Agency (JICA)

JICA is responsible to implement Japan's technical co-operation under the ODA (Official Development Assistance) program.

The JICA office in Cambodia has several fields of involvement, some of them of relevance for the rehabilitation sector.

Japan has committed substantial funding to mine related issues. Cambodia will be a major target for this assistance. Besides funding for mine clearance, funds will be made available for assisting victims of mine accidents. This included vocational and physical rehabilitation. Programs and projects in these fields can target disabled in general.

JICA is funding selected NGOs in the field of rehabilitation, such as SSC. JICA does not expect that this funding will be extended to other NGOs in the short term. In a new approach, JICA is subcontracting programs and projects to Japanese NGOs. As this is a new initiative, details need to be discussed with JICA.

Through its training program, JICA is providing opportunities for Cambodians from Government and NGOs to participate in training programs in Japan. The training is mostly held in English. However, there are also tailor made training programs for Cambodians, which are held in Khmer in Japan. The second program aims at providing training to 25 MOSALVY staff during the next 5 years.

Interventions in the field of rehabilitation, which could possibly be supported by JICA:

↳ No specific fields of intervention defined

Contact for more information:

JICA Cambodia Office
440+448, Street Monivong Blvd.
Phnom Penh

Tel 023 211 673
Fax 023 211 675
Email: jica@bigpond.com.kh

Last update: 18/03/2002

THE NIPPON FOUNDATION OVERSEAS ACTIVITIES

Goals and Objectives of The Nippon Foundation

The Nippon Foundation is an independent, non-profit, grant-making organization founded in 1962. It was established by legislation that set aside 3.3 percent of the revenues from motorboat racing to be used for philanthropic purposes. The Foundation is providing aid to projects that fall under one of the following four major categories: 1) public welfare in Japan; 2) voluntary programs in Japan; 3) maritime and ship-related projects; and 4) overseas cooperative assistance. Under the category of overseas cooperative assistance, we especially respect cross-border, transnational activities; local and regional undertakings that may fall outside the reach of the public sector or other donor agencies; and initiatives to tackle pressing issues and long-range or persistent problems that require prompt and systemized care. Grants are given to programs planned and conducted by overseas non-profit organizations in such areas as basic human needs, human resources development, and promotion of international cooperation. The total amount of grants in FY 1998 amounted to 66.9 billion yen (US\$535.7 million), of which 7.1 billion yen (US\$56.8 million) was spent for overseas cooperative assistance.

Funding Areas

Improvement of Basic Human Needs: Initiatives to assist people throughout the world to meet their basic human needs, and to contribute to the improvement of human welfare through programs in such areas as health care, support of disabled persons and those who are socially vulnerable, agricultural development, population issues, community development, refugee aid, and disaster relief. Projects comprising novel ideas, approaches, and technology, as well as those that involve multilateral undertakings, such as south-south cooperation, will receive higher priority.

Human Resources Development: Initiatives to foster a new generation of professionals, scholars, and students with a strong potential for future leadership. We support training and educational programs designed and executed by non-profit organizations and institutions of higher education. Our intention is to promote the formulation of an international network of professional people with shared goals and concerns.

Promotion of International Collaborative Undertakings: Initiatives to foster cooperative approaches that meet the changing needs of the global community. We support cultural, social, and intellectual exchanges and collaborative undertakings, which contribute to the development of greater mutual understanding and cooperative mindset in order to bring about social changes.

Basic Considerations

Due weight will be given to proposals which contain at least one of the following:

- Pragmatic and realistic approaches to issues and problems
- Potential for future development and self-sustainability
- Far-reaching social and regional impact

- Pioneering significance; creating new visions and acting as catalyst for positive changes and social transformations
- A diversity of race, gender, ethnicity, social class, cultures and societies

GRANT ELIGIBILITY

Applicant Eligibility: Applicants for The Nippon Foundation's overseas grants must be non-profit organizations based outside of Japan. They can be local, regional or international NGOs/NPOs, and include educational and research institutions. The Foundation does not accept applications from, nor provide grants to, private individuals or for-profit organizations.

Proposal Eligibility: The Nippon Foundation's overseas grants support non-profitable and institutional initiatives. Any program that is already in its operational phase is not eligible for grant consideration. In addition, The Foundation does not accept proposals of the following nature:

- Profit-making
- Fundraising for general purposes
- Financial assistance to individuals, such as through direct scholarships
- Debt repayment
- Activities of a religious or political nature

Lower priority is given to projects for which the following features or goals are the main objectives, and not an integral part of a broader program:

- Construction or physical infrastructure development
- Acquisition of real estate
- Asset building
- General managerial/overhead costs
- Publications, films, TV or radio programs
- Basic research
- In-house training

Eligibility is not contingent on the amount requested. The Foundation generally accepts multiple-year project proposals spanning a period of less than five years, but they must undergo screening every year. In principle, indirect costs should not exceed 10% of direct costs. Resubmission of previously rejected proposals cannot be accepted.

APPLICATION PROCEDURES

When to Apply: There is no application deadline as such, and applications can be received throughout the year. However, since the screening procedures take two to five months on average, it is strongly recommended that applications be submitted at least half a year before the planned start of the project, or whenever the funding will be needed.

How to Apply: Applications must be submitted by mail; we do not accept applications by fax or e-mail. All materials should be typed in English and sent to:

Department of International Affairs
The Nippon Foundation
1-2-2, Akasaka
Minato-ku, Tokyo 107-8404
Japan

When applying for The Nippon Foundation's Overseas Grant, please make sure that all data are typed, and send one set of the following documents: 1. A cover letter, 2. An application to The Nippon Foundation's Overseas Grants, and 3. An application summary.

If available, attach the following additional information:

- The organization's most recent annual report and audited financial statements
- Public information pamphlets
- Printed materials/literature about applicant, collaborators and project
- A copy of official documents certifying the organization's legal status

If you are not sure whether or not your proposal fits within The Nippon Foundation's guidelines, please send us an inquiry letter with the completed application summary to the above address.

1. **The Cover letter**

The cover letter should be addressed to:

Ms. Ayako Sono
Chairperson
c/o Department of International Affairs
The Nippon Foundation
1-2-2, Akasaka
Minato-ku, Tokyo 107-8404
Japan

2. **The Application:** When writing out the application, be sure to include the information listed below. Items that are not applicable to your organization or its activities may be omitted. If you are using currency other than US\$ or Euro on the application form, please be sure to indicate the most recent conversion rate to either US\$ or Euro. For multiple-year projects, a detailed account is required for each year in the section on project activity and income.

a. Applicant information

- Name of organization
- Name and title of representative
- Name and title of project director
- Address (including country)
- Telephone number and fax number
- E-mail address of project director

- Web site URL
- Date of establishment
- Type of organization and institutional setting (including legal status)
- Objectives of organization
- Main activities and major achievements
- Current activity priority
- Size of staff
- Total annual income and breakdown with description of sources of income
- Total annual expenditures and breakdown (including operational and general costs)
- Previous Nippon Foundation's Overseas Grants

b. Project information

- Title of project
- Project site
- Objectives and beneficiaries / target group
- Description of project (background, methodology, operation, operational procedures, activities, etc.)
- Significance of project
- Characteristics of project (originality, innovativeness, features that distinguish this from other similar initiatives, etc.)
- Expected outcome and long-term effects
- Time frame (implementation schedule, e.g. preparation, phase 1, phase 2)
- Qualifications of the organization to undertake the project (organization's strength in the field, experience of personnel, financial capacity, etc.)

Others (project history, future plan, sustainability of project, etc.)

If this is a joint-project with other organizations:

- The applicant role(s) and operational structure
- Collaborating organization(s): brief description, names of contact persons
- Collaborating person(s): Brief description

c. Finance information (In the case of a multiple-year project, provide details for each year.)

- Total budget of project

- Amount of grant being requested to The Nippon Foundation
- The conversion rate to US\$ or Euro (Refer to previous explanation.)
- Income breakdown (See *1 & *2.)
- Expenditure breakdown (Detailed itemized budget of total project cost.)
(*1) If any funding is to come from other resources, please indicate the current status and its sources.

(*2) If any portion of the income, including grants from The Nippon Foundation, has been/should be earmarked for specific purposes, please indicate what they are.

3. **The Application Summary:** You may type out the requested information on separate sheets of paper rather than filling in the application form provided by us as long as you follow the same format on standard letter size or A4-size papers (21cm x 29.5 cm).

Terms and Conditions: Grants are made under the terms and conditions laid out in the document, Terms and Conditions for Nippon Foundation's Overseas Grants, which spell out the obligations which the Grantee is expected to assume. Grant funds will be remitted after the Grantee has agreed to the document, and may be paid in advance of the project, in hard currency. We require cooperation from the grantee in publicizing the project outcome on The Foundation's home page.

All documents and questions should be sent to the Department of International Affairs.

[Application Form](#)

Available at DAC Secretariat or research from website
Up date 31/01/2003

Social Fund of the Kingdom of Cambodia (SFKC)

Working for a brighter future for all!

The SFKC's Appraisal Development will scrutinize the technical, economic, and social components of the proposal and determine its viability.

After successful appraisal of the project application, SFKC's Executive Committee will approve the proposal for financing.

For implementing all approved projects, SFKC's expects up front contribution of at least 10% of the estimated cost from the communities are also expected to set up a Project Support Committee (or a similar entity) for managing the assets/facilities created through SFKC's financing.

WHO CAN APPLY FOR FINANCING FROM SFKC?

- Community Group
- Local Authorities
- Provincial and District Departments
- Local NGOs
- International NGOs

SFKC is willing and encourage co-financing of development project

SFKC was established by a Royal decree in December 1994 as a autonomous public institution under the presidency of the Prime Minister. The objective of the **Social Fund Project** are support development of critical social/economic infrastructure rehabilitation and service projects to respond to the urgent needs of poor communities to enhance rural development and reduce poverty, particular in rural areas.

SFKC will finance

Economic Infrastructures

- Irrigation scheme
- Bridge and culvert
- Water Supply (well)
- Sewerage system
- Drainage system
- Piped water system
- Public Latrines

Social Infrastructures

- Primary school
- Lower secondary school
- Vocational Training Center
- Health Center
- Referral hospital
- Social welfare facility

Service Project

- Skill development training for small scale business
- Public Health Awareness

Furniture and Accessories

- Furniture for primary school and Lower secondary school
- Furniture and accessories for health centers and referral hospitals
- Furniture for social welfare facilities and vocational training centers

SFKC will NOT finance

- The elaboration and formulation of a project
- Purchase or least of land
- Renovation or construction on private land
- Petrol or diesel pump or related facilities

- Administrative and operational expense
- The completion of unfinished projects that are not 100% financed by the community
- Any projects that requires machinery works

SFKC Project Implementation

The SFKC will generate applications by information potential beneficiaries and sponsoring agencies about its work procedure, type of sub-project eligible for financing, eligible applicants, need to setup a project support committee, and expected levels of community participation and contribution.

Interested communities (or their sponsoring agencies) will have to fill in a copy of the application form and submit to the SFKC in Phnom Penh. On receipt of the completed application form, the SFKC will study the proposal for its adherence to SFKC's eligibility and priority criteria. When after all eligible applications will be registered and ranked using a computerized system.

- **SFKC would like and interested to fund rehabilitation sector as well.**

Contact for more information:

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Last update: 23/07/02

UNICEF – Children in Need of Special Protection (CNSP)

UNICEF through its unit for Children in Need of Special Protection (formerly Children in Especially Difficult Circumstances – CEDC) has been for years an important donor for organizations working in the field of social welfare in Cambodia. The broad mandates of the CNSP unit leave it with a relatively large discretion regarding the kind of project it supports.

UNICEF as a UN organization has the advantage to have considerable weight in discussions with Government bodies. It is also used to and committed to human resource development in difficult circumstances.

At present Handicap PRES, CT/AFSC and the MOSALVY are, among others, receiving funds from UNICEF. Activities do not forcibly need to focus exclusively on children, but they need to show some potential benefit for vulnerable children.

The CNSP section of UNICEF plans to be increasingly involved in the CASD program of UNICEF (see special section on CASD) therefore supporting the grass roots development initiative of UNICEF.

Interventions in the field of rehabilitation, which could possibly be supported by UNICEF – CNSP:

- ↳ Community based rehabilitation services, which aim at or include children
- ↳ Special education services and research in this area
- ↳ Data collection and related training
- ↳ Awareness raising
- ↳ Prevention of disabilities among children

Mr. Peter de Vries

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Last update: 28/01/2002